

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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December 7, 2004

FROM: PETER R. HILLS, Fire Chief/Fire Warden
San Bernardino County Consolidated Fire District

**SUBJECT: CONTRACT FOR DISPOSITION SERVICES RELATED TO THE HOUSEHOLD
HAZARDOUS WASTE PROGRAM – COUNTY SERVICE AREA 70, SAN
BERNARDINO COUNTY CONSOLIDATED FIRE**

RECOMMENDATION: Acting as the governing body for County Service Area 70, San Bernardino County Consolidated Fire Department (County Fire), approve Agreement No. 04-_____ with Teris, LLC, doing business as MSE Environmental, in Camarillo, California, for county wide Household Hazardous Waste (HHW) disposition services in an amount not to exceed \$635,000 annually, from January 1, 2005, through June 30, 2007.

BACKGROUND INFORMATION: County Fire conducts and operates a Regional Household Hazardous Waste (HHW) Collection Program throughout San Bernardino County. The program operates 21 permanent collection facilities throughout the County (in both incorporated and unincorporated areas) and performs one-day collection events in several cities. All of the household hazardous waste streams generated from these collection facilities require packaging in Department of Transportation approved containers and transportation to approved recycling and disposal facilities. County Fire operates the primary collection facility at San Bernardino International Airport. All waste streams are transported from other facilities and events to this Central Facility for bulk packaging and preparation for transport to treatment, storage, recycling and disposal facilities located in Arkansas, Arizona, Pennsylvania and Utah. The County does not have adequate equipment capable for national bulk transport or facilities available for permanent disposition and recycling of these wastes and thereby requires contract support. County Fire currently contracts with MSE Environmental for this service, and the contract expires on December 31, 2004.

On April 27, 2004, the Board of Supervisors approved issuance of a Request for Proposal for these services. The County Purchasing Department issued proposal packages to qualified potential vendors and advertised on the County Web site. A mandatory pre-proposal conference was held on May 28, 2004, with ten vendors attending. On June 18, 2004, nine proposals were received, and a selection committee comprised of representatives of County Purchasing, County Fire Department Hazardous Materials Division, and County Fire Household Hazardous Waste Program subsequently met to review the proposals. The proposals were evaluated and rated

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based on criteria that included experience, service offered, financial review, insurance review and overall unit cost comparison. The top five proposals, and their base cost proposal (per Fiscal Year) as priced in terms of FY 2003/04 HHW volume were as follows:

1. MSE Environmental	Camarillo, CA	\$574,104
2. Clean Harbors	Los Angeles, CA	\$625,438
3. Philip Services Corp.	Inglewood, CA	\$630,228
4. Onyx Env. Services, L.L.C.	Azusa, CA	\$644,850
5. General Env. Management	Pomona, CA	\$736,833

The selection committee unanimously determined that MSE Environmental offered the best services at the lowest cost. Staff also deemed the MSE Environmental proposal reasonable and within accepted cost ranges for this type of service. Annual proposal costs were compared to the previous year cost of operating the same program. The contract will be valid for two and one-half years, until June 30, 2007, which is contingent upon on-going review of the vendor's performance. The amount of contract shall not exceed \$635,000 per Fiscal Year, for a total contract amount not to exceed \$1,587,500.

Considering the amount of HHW that the program disposed of during fiscal year 2003/2004 and based on MSE's proposal, HHW disposition services would cost the HHW program \$574,104 annually. However, the program is providing increasing services to County residents and the annual amount of waste that is being collected for disposition is increasing. The HHW program disposed of 2,207,085 pounds of waste during fiscal year 2001/2002, 2,320,875 pounds during fiscal year 2002/2003 and 2,908,320 pounds during fiscal year 2003/2004. Additionally, on February 9, 2006, the State Department of Toxic Substances Control will declare electronic waste such as lamps and stereos hazardous. Awarding a contract to MSE for an amount not to exceed \$635,000 annually will accommodate this future growth. The non-successful vendor proposals would have also resulted in increased costs in proportion to their original proposals.

County Fire HHW Program Manager will monitor the contract and the vendor will be held in strict compliance with Federal, State and Local regulations as well as safety standards. The benefit realized will be to communities served by the efficient, safe, proper collection and disposition of household chemicals. This will aid in environmental management and control the proper disposition of unwanted and/or unused chemicals and materials that are ordinarily hazardous.

Approval of this Recommendation will ensure the compliant disposal of 3 million pounds of hazardous and universal wastes generated by San Bernardino county residents on a yearly basis.

REVIEW AND APPROVAL BY OTHERS: This Board item and agreement have been reviewed by County Counsel (Scott M. Runyan, Deputy) on October 28, 2004. The indemnification and insurance provisions in the agreement have been reviewed and approved by John Eisel, County Risk Assessment Officer, on September 23, 2004. This item has also been reviewed by the County Administrative Office (Wayne Thies, Administrative Analyst) on November 24, 2004.

FINANCIAL IMPACT: Funding for this agreement is budgeted and funded (SKX-106-160) in the HHW programs 2004/2005 budget and will be included in subsequent budgets. The HHW program is funded through City contracts (approximately \$1,119,000 annually) grants (\$262,000 annually) and unincorporated area resident taxes (approximately \$410,000 annually).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, concurs with the department's request, and recommends this action based on the need to comply with federal and state disposal regulations. The costs of this Agreement will be funded by budgeted revenues of the Division and will have no impact on the County's general fund.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Peter Brierty 386-8410